

ARCHITECTURAL CONTROL REQUEST

Carlisle Crossing Community Association, Inc.

SCOPE OF ARCHITECTURAL CONTROL REQUEST:

In order to maintain harmonious structural design and lot grades, no dwelling, building or improvements shall be erected, permitted or altered on any lot (and construction shall not be commenced) until the construction plans and specifications, and a site plan showing the location of the structure on said lot and grade elevations have been approved by the Architectural Control Committee and the City of Huntington. The Architectural Control Committee shall be comprised of three (3) members. **Two sets of plans of each improvement, with detailed front, side and rear elevations and floor plans showing square footage and grade elevations shall be submitted to the Architectural Control Committee along with a dated and signed letter (this form) requesting the change stating material specifications and a building permit approved by the City of Huntington.** All documents will be retained by the Committee. The Committee's approval or disapproval of said plans shall be in writing; in the event the Committee, or its designated representative, shall fail to approve or disapprove said plans within thirty (30) days after all necessary instruments, documents and other information have been submitted, then approval of the request submitted shall be deemed to have been given. **Permits must also be obtained from the City of Huntington.** The improvements as shown upon said plans shall be substantially completed before said building shall be used or occupied as a dwelling. All improvements shall be constructed in accordance with the plans and specifications as approved by the Architectural Control Committee and any improvements not so constructed shall be subject to immediate removal at Owner's expense. In addition, before any lot or tract within the Addition may be used or occupied, said user or occupier shall first obtain the Improvement Location Permit and Certificate of Occupancy required by the City of Huntington Zoning Ordinance.

HOMEOWNER DATA:

Date Submitted:		Proposed Start Date:	
Name:			
Address:			
Home Phone:		Cell Phone:	
Email Address:			
Owner Signature:			

DESCRIPTION OF REQUEST (attach copies of plans/specifications/proposals):

Please submit form with attachments to:

Carlisle Crossing Community Association, Inc.
Attn: Architectural Control Committee
809 Keswick Drive
Huntington, IN 46750
 Or email to: CarlisleCrossingHuntington@gmail.com

FOR COMMITTEE USE ONLY

Date Received:		Proposed Start Date:	
Approved:		Denied:	
Require more information from Owner			
Explanation			